

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 1ST SEPTEMBER 2015 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present Cllr J. Head (Chairman)
Cllrs T. Fulwell, G. Goode, D. Parris, A. Marr, R Fitzwater

In attendance Mrs N Grimes (Clerk)
Borough Cllrs D. Davis, R. Dalton
13 members of the public

1.	<p>APOLOGIES: There were apologies from Cllrs Karen Aspinall and Dave Adams Also from PCSO J0-Ann Tiller</p>	
2.	<p>MINUTES: The minutes of the Parish Council meeting held on the 7/7/2015 were proposed by Cllr D. Parris and seconded by Cllr G. Goode to be a true record of proceedings. It was agreed by all other Councillors that the minutes were to be signed by the Chairman.</p>	
3.	<p>MATTERS ARISING: Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the Agenda.</p> <p>1.BCllr Dalton reported that an application for tender for the 158 bus did go out but KCC decided not to continue with it as it was not financially viable. He suggested the villagers should keep the bus company informed as to whether the timetable is suitable for the majority, the 155 bus was re-timed to make it more user friendly. Cllr Head agreed saying that the 158 turned round at the bridge which no-one knew about.</p> <p>2.Cllr Goode questioned whether the supermarket bus went through Burham, Clerk to contact Burham PC to find out, if they have it, we want it!</p> <p>3.Cllr Parris wanted to know if the Borough Councillors had asked about the £327000 set aside for buses from S106 being used for parking in Wouldham, to help clear the street parking to allow buses better access. BC had not received previous minutes so will respond next meeting.</p> <p>4.Cllr Goode asked if the police had been asked about parking enforcement.</p>	<p>Clerk</p> <p>BCllr</p> <p>Clerk</p>
4.	<p>DECLARATION OF INTEREST: Cllr Head declared an interest in any ground maintenance issues. There were no other declarations. Any declarations that Councillors became aware of which were relevant to this meeting should be declared, as appropriate, throughout the meeting.</p>	
5.	<p>EXTERNAL REPORTS 5.1 Borough Councillors: BCllr Davis reported that it has been a quiet month for TMBC but that</p>	

Signed _____ Dated _____

	<p>WPC may be waiting for an update on Wouldham High Street parking improvements planning, that is a KCC issue and he has not heard any progress.</p> <p>5.2 County Councillor: Peter Homewood is currently on annual leave, a full report to follow.</p> <p>5.3 Monthly crime and incidents report: <u>Between 15/05/2015 and 23/08/2015 the following crimes were reported:</u></p> <p>YY/015606/15 – rear offside tyre of van puncture whilst parked in recreation ground car park overnight of 04/08/2015 and 05/08/2015.</p> <p>YY/014346/15 – Tools stolen from vehicle whilst parked on Nelson Road overnight of 21/07/2015 and 22/07/2015</p> <p>YY/011544/15 – Sat nav system stolen from van whilst parked overnight in recreation ground car park overnight of 11/06/2015 and 12/06/2015</p> <p>YY/010965/15 – Attempt theft of a jet washer from BAM Nuttall site.</p> <p>YY/010011/15 – theft of approx £25 of diesel from vehicle parked in recreation ground car park overnight 17/05/2015 and 18/05/2015. Other incidents to note: 11/08/2015 – flytipping reported on Hill Road Wouldham. Report forwarded to local authority. 26/06/2015 – calls were made to control about nuisance motorbikes being ridden on the recreation ground. Patrols attended but no-one seen.</p> <p>5.4 Neighbourhood Watch: Nothing to report</p> <p>5.5 Youth Club report: Steve Edwards from CXK sent a report on its youth provision within Wouldham which will be forwarded to Councillors.</p>	
<p>6.</p>	<p>PLANNING:</p> <p>6.1 Planning applications considered and commented upon by the Planning Committee: TM/15/02137/RD - Details submitted of lighting for single carriageway road crossing incorporating segregated pedestrian and cycle way. TM/15/02136/RD – Details submitted of lighting on development platforms and village centre. TM/15/02176/RM – For erection of 1 no. pumping station within the development of Peters Village TM/15/02137/RD – Details submitted of lighting for single carriageway road crossing incorporating segregated pedestrian and cycle way. TM/15/02271/RD – Revisions to the Remediation Method Statement document</p> <p>6.2 No Planning consents issued. None of the above planning consents have yet had a decision except: Cllr Goode would like it to be known that the Travel Plan was passed without the comments from WPC being considered. Cllr Goode made known her</p>	

Signed _____ Dated _____

	<p>thoughts as a Member of Public which was acknowledged but the comments from WPC were not read before the decision was made. After this had been queried the comments were put on-line but the decision was already made. Steve Humphries made the decision under delegated powers which considering how important to Wouldham the travel plan is was a surprise to Cllr Fulwell, he feels it was inappropriate to use delegated powers for something as important as this. Cllr Head to forward her email to BClr Dalton from Steve Humphries regarding the comments of WPC and he will look into this for us. WPC are very concerned about traffic, it is a serious issue. Clerk and Cllr Fulwell to write to Steve Humphries to explain our position.</p> <p>BClr Dalton also agreed to look into us not being informed about TMBC Area 3 planning decisions.</p> <p>6.3 No planning applications refused</p> <p>6.4 Other planning issues: Wouldham School: Cllr Fulwell has asked Carl Fitter (Headmaster of Wouldham School) to give the compelling issues for the reason to move the school. He has asked Parent’s of the school and has not found anyone who wants it to be moved. The latest Ofsted report praised the size and ethos of the school and Cllr Fulwell is worried that would change if the school was moved and enlarged. He is also worried about traffic and parking, also whether or not Jellybeans would be in new school or not and thinks the Education Board should consider these problems before the planning starts. Cllr Head said that is what the consultation is about and the village should wait to make a judgement. It will not be WPC’s decision but KCC’s although we can make suggestions, nothing we can say now will make them change their plan. Cllr Fulwell disagrees and thinks we should be commenting now, Cllr Parris thinks we should wait for the consultation. Cllr Goode thinks 2 hours for the display of plans in the school is not long enough and we should ask for it to go on display in the Village Hall on a Saturday, Cllr Head agrees that we should do all we can to make sure the Village is consulted about the plans and has a chance to comment on them. BClr Dalton has no comment to make until the plans have been made.</p>	<p>Clerk Cllr Fulwell</p>
<p>7.</p>	<p>PETERS VILLAGE: No news or comments</p>	
<p>8.</p>	<p>MEMBERS OF THE PUBLIC: James Rutherford asks if there could be a sign erected at the High Street to deter/forbid HGV’s from entering. He had measurements of the width of the High Street, widths of lorries and buses and commented they were too wide for the street. KCC would not help as they said it was not a risk to life Cllr Fitzwater asked if we were in favour of the sign, we have to make sure it doesn’t apply to buses or transit vans mirror to mirror. BClr Dalton commented that they had had a sign put up in Church Street Burham, the PC had paid for it and got permission from Highways Dept. Putting the sign up does not mean it can be enforced though. Cllr Head commented we only need one side of the High Street. BClr Dalton has a spare sign and will discuss with Cllr Head. Ask Michael Heath for permission to erect sign.</p>	<p>Clerk</p>

	<p>Miss Bradford asked about the road built in the field next to Knowle Cottages, this is a turning area/detour for lorries working in Peters Village.</p> <p>BCllr Dalton said the CCTV ordered by Burham cost £7000 for 2 cameras, Cllr Head thought Clearview Communications could do it for less.</p> <p>FOOTBALL IN THE RECREATION GROUND: The Chairman of Burham FC asked where they stood in regards to playing on the rec and erecting showers and changing rooms. Cllr Head said the logical place to put them would be where the old social club stood as power and water are already on site. Discussion regarding ownership of the changing rooms, booking out of pitches, funding of changing rooms, permanence of the structure and legalities. It was agreed that we could all work together, the Landlord of the Medway Inn Mike Regan said he has no objections to placing the structure near his pub and would agree to paying for the power and water if necessary as he sponsors the team. BFC to look into funding. (they have quite a few tradesmen playing for the team who would help). Cllr Parris and BCllr Dalton think planning permission will be required but that TMBC will be agreeable. It was passed unanimously to go ahead with the changing rooms.</p> <p>James Rutherford suggests this could be combined with the CCTV in the car park, The Medway Inn are about to upgrade their CCTV and this may encompass some of the car park.</p> <p>Request to use the Village Hall to change in this season for the U18's. Cllr Fulwell agrees, there is an issue with mud from Rec to Village Hall and in the hall but Steve Clark has agreed to clean up any mess made. Cllr Head to get key cut for shed on the rec so Council and Footballers have access.</p> <p>There is a need for a diary for the pitch, BFC to come to some arrangement with other teams who wish to play.</p>	<p>Clerk</p> <p>Cllr Head</p>
<p>9.</p>	<p>STREET LIGHTING: 146 has been fixed, needed rewiring. The Clerk to look into cheaper electricity supply but a quick survey showed that all the local Parish Councils use Eon.</p>	
<p>10.</p>	<p>HIGHWAYS AND VERGES: The resurfacing in the High St. has been completed but the white lines are yet to be done, there are 2 disabled spaces which haven't been finished. Clerk to email Jez Massey. Also email Kris Rigg to say the High St is uneven and in a state of disrepair. Cllr Parris thinks the road between the 2 water leaks looks like it has risen (Kris Rigg) Trafalgar Close signs are being ordered in KCC's next batch. The pot holes by Ringshill Farm have been reported and marked. Cllr Head requested a T junction sign at the end of School Lane but there is already a crossroads sign there. Clerk to email Mark Healy about the Tramway needing mowing. Flood outside Scarborough Farm, clerk to chase up.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>The Village Hall have had 2 pieces of info: UK Power networks to carry out work on pavement outside hall and taps need flushing through after the burst pipe outside.</p> <p>10.1 Cllr Goode would like to see more daffodils planting around the village, Cllr Head notes that we have to have permission from the landowner. Tree planting is inadvisable as they need maintaining but she thinks the bank on the left of School Lane is a possibility for daffodils or wild flowers. (Parish Magazine). We would like ideas of where in the village more flowers could be planted.</p>	Clerk
11.	<p>FOOTPATHS/PROW: Handrail has been fixed on 179 Knowle Road, Cllr Goode asks if we can have steps put in but Cllr Head says they have asked before and the answer is no.</p>	
12.	<p>ALLOTMENTS: Cllr Marr request type 1 for the track to allotments, Cllr Head says she will get price but that BAM have a concrete grinding machine although this must not be contaminated, Cllr Fulwell to ask if they can provide some type 1.</p>	Cllr Fulwell
13.	<p>WOULDHAM COMMON: Nothing to report</p>	
14.	<p>VILLAGE HALL: 14.1 Existing Hall Cllr Fulwell reports that at the last committee meeting nearly all the committee chose to resign. Cllr Fulwell has taken over as Chair with Alison Smith as Vice. A general request went out for trustees, especially from people who use the hall. Steve Clark has volunteered from the FC. (Parish Magazine). Cllr Fulwell states it has taken a long time to get bank details transferred, this is still in progress and a new cleaner hired. He would like it to be minuted that in the past the clerk has worked for the village hall doing the accounts, checking the hall, doing bookings but that now he has taken over the main body of the work and the clerk will only be taking bookings. All agreed that this would not be too time consuming but that Cllr Head would keep an eye on it.</p> <p>14.2 New Hall Cllr Head passed on the lottery funding form for Cllr Fulwell to complete. Cllr Fulwell commented that any monies received from the lottery towards a new Village Hall would have to be paid back in the event the old school becomes the Village Hall However as this would not be decided until at least February it was agreed if not too late he would continue with the grant application. Cllr Fitzwater asked who suggested the old school would even become available to the village, Cllr Head replied that Peter Homewood had suggested it at the school meeting as Burham and Aylesford had both got their old schools for use as halls. There then followed a discussion about the Church owning the school buildings and how they would go about selling/using them.</p>	Clerk

<p>15.</p>	<p>RECREATION GROUND: Cllr Goode would like to thank Cllr Parris for the Fun Day, it was deemed by all to be a big success and well received in the village. Feedback from TMBC was that it was the best dog show they had done this year and the Council would like to thank them for choosing Wouldham. Cllr Head stated that there were some small lessons to learn but overall it was a success. Cllr Parris reads out a report on the day, she would particularly like to thank Martin Jukes and Anne Marr. WE invited other organisations so were joined by Jellybeans, the Church, the Youth club and Wouldham Project, thanks also go to Mike Howes, Keith Reddy, Lee Pleau, James Gore, Glyn and Pam Goodyer , Mandi and Alan from the Watermans, Mark and Sandra Redgrave, John Head, Nicky and Mark and Marjie and Hayley on the cake stall. Tracey Crouch , our MP and Minister for Sport came and had to perform first aid on someone from the Basketball stall! Report to be filed in the Fun Day and put in Parish Magazine and FB for all to see.</p> <p>The Fun Day made £300 for the Wouldham project, £388 return to the Parish Council and £50 to the school for the loan of their equipment</p> <p>The Car Park now looks good as the scrapings have been put down and rolled, some other scrapings for the car park have been ‘borrowed’ but are to be returned and put down. Letter to Jez Massey praising the contractors for their work.</p> <p>15.2 Parking Spaces in car park: Discussion takes place about the plans Cllr Fitzwater put forward for the car park. He thinks the money used to put spaces and security fences in the car park and charge villagers for them is better spent than keeping money in Building Society. He believes the Council should at least vote on whether or not to proceed with a plan or not. Cllr Head thought the full council should be there to vote but agreed to a vote being carried out. Result 3 for a plan 3 against. Cllr Head used her vote as Chairman not to start planning for using the car park in this way, Cllr Parris and Fulwell would rather the money was spent on CCTV. Cllr Fitzwater queried whether the Chairman could use her vote in this way. <i>(NALC guidance Legal Topic Note 51. The Chairman should have a second or casting vote if there is an equality of votes on an issue.)</i></p> <p>15.3 RoSPA report on the playground equipment. Cllr Parris was concerned about the inspection report regarding a ‘cradle’, it was agreed that this was a swing base. Clerk to send report to Cllr Parris and she will discuss with Cllr Fulwell repairs to be carried out. Cllr Parris was concerned with children climbing on the hut as the roof is dented and it is dangerous. Cllr Head suggested anti climb paint but all agree once it is beyond repair it will be removed. (note in Parish Magazine)</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>16.</p>	<p>ADMINISTRATIVE AND FINANCIAL MATTERS: 16.1 Approval of accounts: (see account attached) Cllr Fulwell signs cheques.</p>	

	<p>16.2 Discuss and approve items for Parish Magazine: As per items in minutes and Facebook Page, allotments, dog poo stencils, improvement on drainage in High St.</p> <p>16.3 Fun Day Accounts for the Fun Day were discussed and viewed. All agreed with the short time available and the purchasing of the coconut shies the accounts were favourable, the money has been paid back into council bank account. Cllr Parris would like a budget for the Fun Day next year agreed in advance and money made on the day to be kept for this. Here are the account details: Jellybeans - £304 Youth Club - £25 Wouldham Project - £368</p> <p>Wouldham Parish Council: £200 float repaid. £188 returned to WPC Account + £50 to school for the loan of equipment.</p>	
<p>17.</p>	<p>CORRESPONDENCE: From Miss Bradford in Knowle Cottages regarding the New School reply is that we are awaiting the consultation . Letter from Mazars regarding bankruptcy of Combined Electrical and Engineering Co. To log in and see if any debts can be paid.</p>	
<p>18.</p>	<p>DATE OF NEXT MEETING: 6TH October 2015</p>	
<p>19.</p>	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK Cllr Fitzwater asks about all emails going thorough clerk, discussion takes place that it is not emails to each other to come through clerk but those that go out to the public. At the end of a long email debate/discussion the bottom line is 'should it go on the Agenda?'</p> <p>Cllr Parris questioned the use of 2 Facebook pages, Wouldham Council and Wouldham Connected. The difference is that Wouldham Council is used to inform the village but shouldn't be used to comment on, Wouldham Connected is used more for the Village to debate topics with each other. Appears to be a success but we need to encourage more people to see it.</p> <p>Cllr Marr questioned where the money made from the Fun Day went, into the Council Account but will be discussed before spending. In the past local Companies have supported the Fun Day but there aren't that many Companies any longer, the Fun Day didn't used to cost the Parish Council anything.</p> <p>Meeting closed at 9.45pm</p>	

Wouldham Parish Council - Appendix A			
Financial Statement 1st September 2015			
Balance Brought Forward from 25/8/2015			£ 36,692.29
Cheques for payment – September 2015			
Cheque no	Payee	Description	
3012	E On	Street lighting	£ 21.99
3013	Came and Co Insurance	Insurance	£ 2,192.72
3014	Trenport	Allotment Rent	£ 990.00
3015	Pest control Village Hall	Cancelled	£ -
3016	Playsafety Ltd	Playground report	£ 114.00
3017	Stationary	Stamps. Office for PC	£ 157.06
3018	TMBC	Election expenses	£ 3,753.67
3019	HM Revenue	PAYE	£ 297.51
3020	F Rance	Salary	£ 180.33
3021	N Grimes	Salary	£ 994.18
3022	P. Rothwell	Remembrance Sunday wreath	£ 100.00
			£ 8,801.46
Receipts –			
	Fun Day	£200 float return + £188.34	£ 388.34
			£ 388.34
Balance Carried Forward 01/9/2015			£ 28,279.17
Parish Council Bank Accounts @ 25/8/2015			
Current Account	Natwest		£ 100.00
Reserve Account	Natwest		£ 28,279.17
Savings	Nationwide		£ 10,323.52
TOTAL			£ 38,702.69
Cheques issued but not cleared			
	NONE		

Signed _____ Dated _____